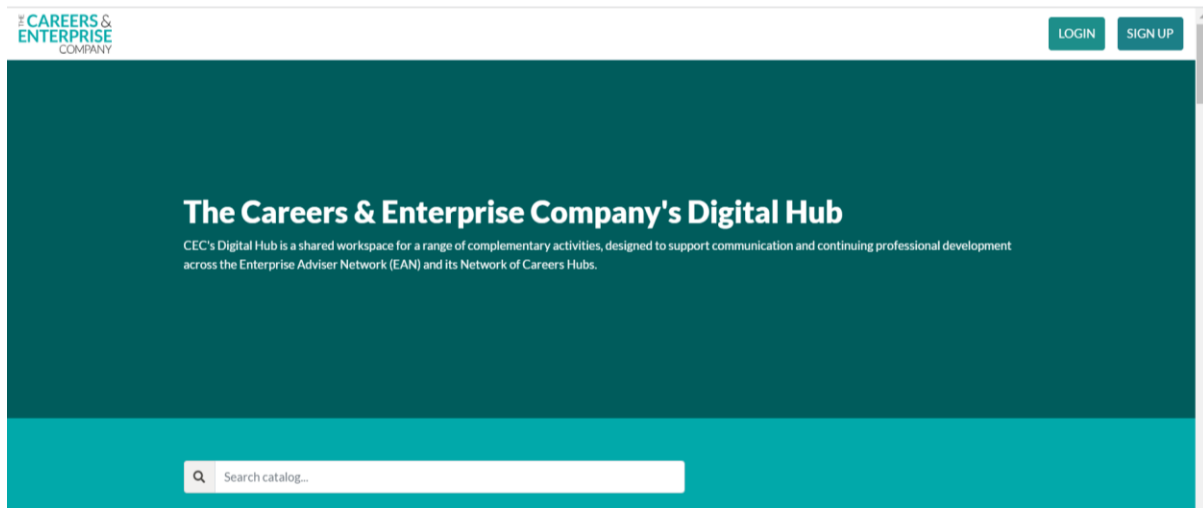


Schools, Special Schools, Colleges & ITPs Compass/Compass+ Users - Logging in to the Digital Hub

Thank you for signing up to the Digital Hub, we really appreciate you taking the time to do this.

The Digital Hub works best on Chrome.

1. Please click here - <https://cecdigitalhub.community.tc> – and bookmark this link so you have easy access in the future. You will land on this page, and you'll need to go to the top right of the screen to click 'sign-up'.



2. Please click the 'Continue with EANR' button and use the email address that you use to communicate with your Enterprise Co-ordinator. Please ignore the form at the bottom of the page. *The EANR is the register we use to hold contact details; this system will tell us that you're registered as an Enterprise Adviser.*

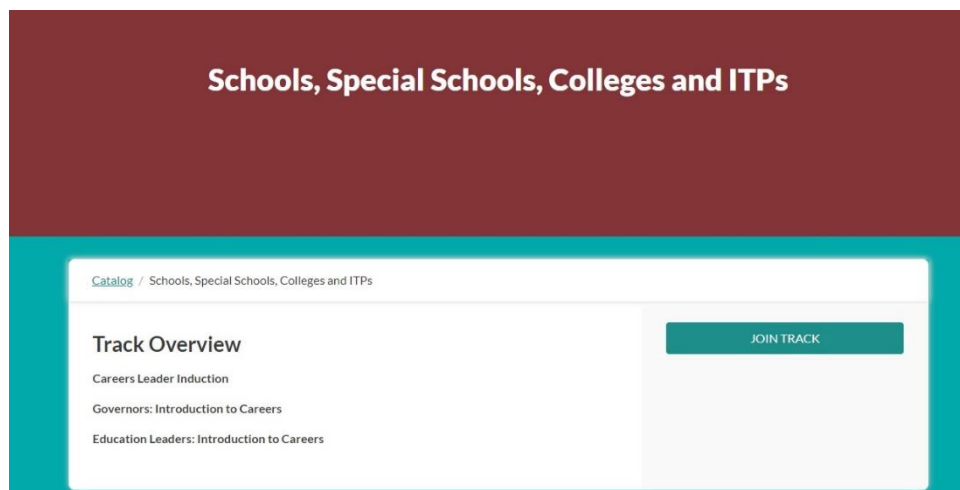


3. On the next page, you will be asked to set up an account on the Digital Hub.

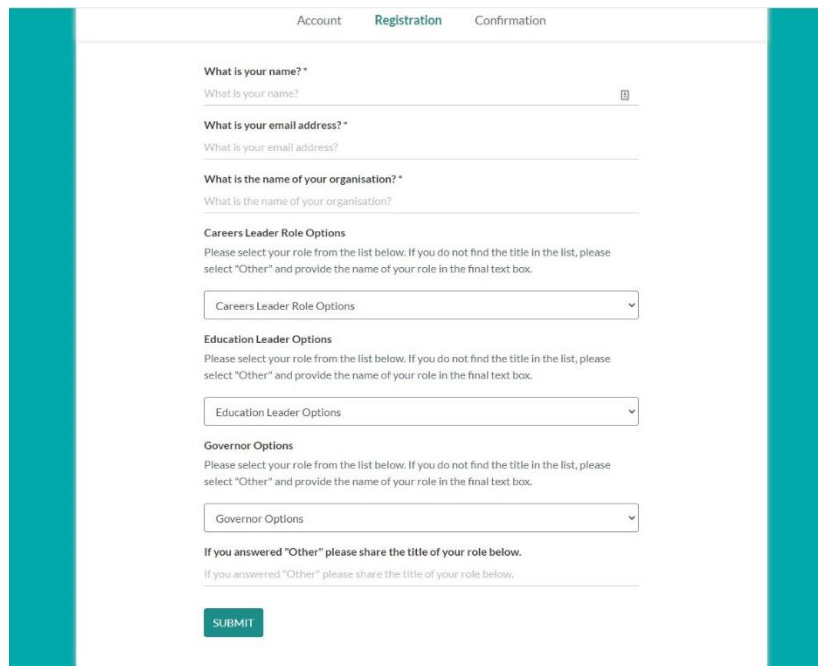
4. You will receive an automated email with a temporary password and a login link. Please be aware that the temporary password will only work for a limited time, so please use it within 5-10mins. If you don't receive a temporary password, please check you spam/junk folder.
5. When you log in, you will be prompted to change your password.
6. You'll return to the page showing the list of profiles by role and you will find the **Schools, Special Schools, Colleges & ITPs** profile on the top of the page. Click the 'view details' button. *If you don't return to this page automatically, click on the Careers and Enterprise Company logo on the top left of the screen.*



7. You will see your courses listed and you need to click on 'join track'.



8. You will see a short form. Please complete this and click 'submit'.



Account Registration Confirmation

What is your name? *
What is your name?

What is your email address? *
What is your email address?

What is the name of your organisation? *
What is the name of your organisation?

Careers Leader Role Options
Please select your role from the list below. If you do not find the title in the list, please select "Other" and provide the name of your role in the final text box.
Careers Leader Role Options

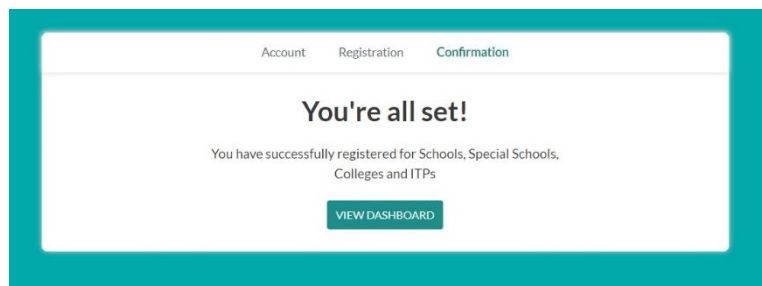
Education Leader Options
Please select your role from the list below. If you do not find the title in the list, please select "Other" and provide the name of your role in the final text box.
Education Leader Options

Governor Options
Please select your role from the list below. If you do not find the title in the list, please select "Other" and provide the name of your role in the final text box.
Governor Options

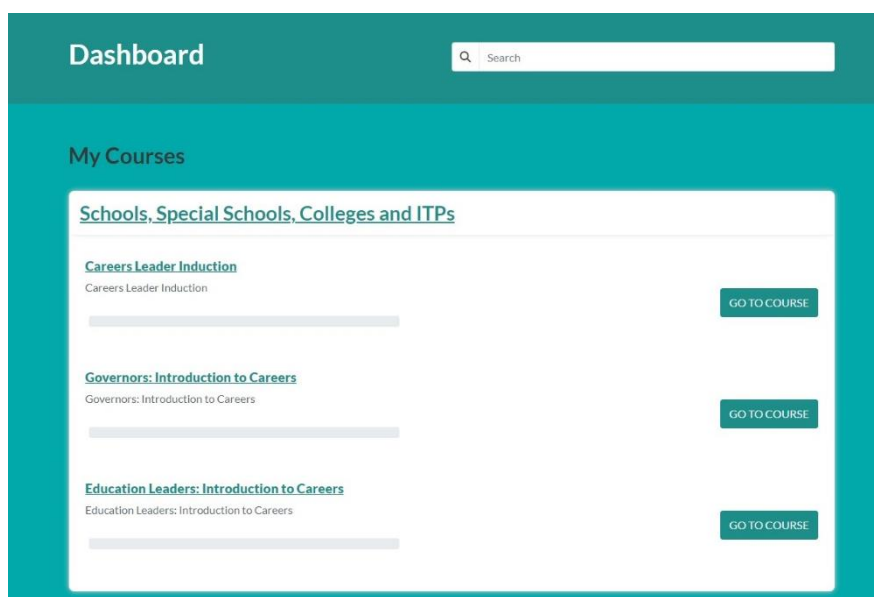
If you answered "Other" please share the title of your role below.
If you answered "Other" please share the title of your role below.

SUBMIT

9. This screen will confirm that you've completed the registration process.



10. Please access the course(s) that you'd like to complete.



If you have any questions about the Digital Hub, please contact:
digitalhub@careersandenterprise.co.uk