

Christine Hodgson
c/o The Careers & Enterprise Company
120 Aldersgate St,
Barbican,
London EC1A 4JQ

1st September 2022

Dear Christine

GRANT VARIATION FOR The Careers & Enterprise Company, Grant Reference number 5165

The variation order to our Grant Funding Agreement to take effect from 1 September 2022 is as follows:-

Variation to the Grant Funding Agreement with: The Careers & Enterprise Company

Dated 6th April 2022

Variation Number: 01

Clause 1 of this Grant Funding Agreement is amended to read as follows:

This letter confirms that a grant will be awarded to The Careers & Enterprise Company so that more young people benefit from high impact careers support. The value of the grant is the original £29 million for use during the period beginning 01/04/2022 and ending 31/03/2023 plus an additional £1,659,000 for the period 01/09/2022 until 31/03/23 to build on the activities already agreed within the CEC's 22-23 'Business-as-usual' (BAU) GFA to ensure full roll out is achieved more quickly. This additional funding is subject to the Department for Education Grant Terms and Conditions in line with the 'Business-as-Usual' GFA.

Clause 4 is amended to read as follows:

This is the second version of the 2022-23 Grant Funding Agreement and covers:

- a. Updated Annex E which highlights the additional funding provided under this varied GFA.
- b. Addendum Annex F which includes descriptions of additional activities and KPI's relating related to Objectives 1 and 2 and additional funding for those activities.

Version: 2.5

Last Update: 2/12/19

The Department may request the Company delivers additional activity during the year, subject to ministerial approval and budget being available. In such cases this Grant Funding Agreement will be revised to reflect the new arrangements. This Grant Funding Agreement may also be varied to allow for other changes and amendments as agreed between the parties

We agree that all other terms and conditions of the Grant Funding Agreement remain unaltered and that no other liabilities, financial or otherwise, shall accrue to the Department because of the above amendment. We confirm acceptance of the variation on the terms specified above.

**Authorised to sign for and on behalf of
the Secretary of State for Education**

Signature *Ceri D'Mello*
Ceri D'Mello (Sep 1, 2022 10:36 GMT+1)

Date Sep 1, 2022

Name in Capitals Ceri D'Mello

Address in full

1st Floor, Piccadilly Gate, Store Street, Manchester, M1 2WD

**Authorised to sign for and on behalf of
the Careers & Enterprise Company**

Signature *Christine Hodgson*

Date 31st August 2022

Name in Capitals Christine Hodgson

Address in full 120 Aldersgate St,
Barbican, London EC1A 4JQ

Annex E - Details of Grant Resource Budget Allocation-The Careers & Enterprise Company, Commercial Reference Number: 5165

Activity	BAU Cost (FY 22-23)	Investment Funds cost (FY 22-23)	Total
Objective 1: Building Networks			
Develop the Network of Careers Hubs and Enterprise Adviser Network (EAN)	£15,372,500	£286,000	£15,658,500
Support to enable the network of Careers Hubs	£513,500		£513,500
Develop digital tools and support to enable the Network and employers	£700,000	£180,000	£880,000
Staffing to support delivery of Objective 1	£2,251,000		£2,251,000
Objective 2: Supporting Careers Leaders			
Scale delivery of Careers Leaders training and bursaries	£2,590,000	£625,000	£3,215,000
Support to enable Careers Leaders	£925,000	£360,000	£1,285,000
Develop digital tools to support Careers Leaders	£1,900,000	£103,000	£2,003,000
Staffing to support delivery of Objective 2	£1,814,000	£105,000	£1,919,000
Central Support Costs			
Core staffing	£1,984,000		£1,984,000
Operating Costs	£950,000		£950,000
Total Cost	£29,000,000	£1,659,000	£30,659,000

Funding Requirements for FY23-24

Funding for the EAN and Careers Hubs will be delivered across two financial years (FY22-23 and FY23-24). This is on the basis that the Company is funded to deliver programmes to the end of August 2023.

The Company have provided the following funding profiles across financial years:

Activity	Total amount	Funding provided in 2022-23	Funding provided in 2023-24
Careers Hubs and EAN	£23,337,000	£18,837,000	£4,500,000
All other activities	£10,163,000	£10,163,000	-
Total	£33,500,000	£29,000,000	£4,500,000

This is an indicative budget profile which will be formally reviewed and reforecast quarterly and will be kept under review monthly.

The Department will pay this Grant to The Careers & Enterprise Company in accordance with a payment schedule agreed with The Company, subject to the Company meeting the requirements of this Grant Funding Agreement.

Annex F – List of Objectives for which the additional grant is being paid

Project_5165

OBJECTIVE 1 – Building Networks

Activities:	Key Performance Indicators:	Costs inclusive of VAT and expenses:
<p><u>1. Provide contingency support as required for areas affected by changes to the Network infrastructure</u></p> <ul style="list-style-type: none"> • Provide contingency support where an Enterprise Coordinator is no longer available • Short-term use of additional support – the ‘Activation Stage’ – to provide resources • Provision of bridge funding to directly fund roles where needed • Provide Skills Lead transitional support and working groups to prevent a gap in provision 	<p>By March 2023 we commit to:</p> <ul style="list-style-type: none"> • Referral of affected schools and colleges to the Activation Stage resources and additional resources and support provided on the Digital Hub • Set up and management of a collaborative programme (such as a Community of Improvement) for Skills Leads as required • Set up and management of a steering group involving Skills Leads with a focus on navigating through devolution • Set up and management of immersive Skills Leads working groups <p>Additional KPIs if required:</p> <ul style="list-style-type: none"> • Provide an experienced partner or individual to act as roving support to Careers Leaders and Enterprise Advisors where there is no longer an Enterprise Coordinator • Bridge funding provided where required for specific LEPs and additional combined authorities 	<p>£186,000</p>
<p><u>2. Digital development for Cornerstone Employers and the wider business community</u></p> <ul style="list-style-type: none"> • Development of a digital portal – integrated within 	<p>By March 2023:</p> <ul style="list-style-type: none"> • Design and develop a Minimum Viable Product (MVP) version of an employer portal, providing employers with access to an Employer Standards self-assessment tool, a resource 	<p>£250,000</p>

CEC's digital products – to drive engagement and impact from Cornerstone Employers and the wider business community	<p>library, and a data dashboard, drawing on CEC datasets</p> <ul style="list-style-type: none"> • Design additional training materials and resources for employers, to be hosted on the appropriate CEC platform • Changes made to other CEC digital products to support data integration and user validation 	
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OBJECTIVE 2 – SUPPORTING CAREERS LEADERS

Activities:	Key Performance Indicators:	Costs inclusive of VAT and expenses:
<p><u>1. Scale delivery of Careers Leaders training and bursaries</u></p> <ul style="list-style-type: none"> • Continue to scale the delivery of Careers Leader Training, delivering an additional 200 bursaries so Careers Leaders are equipped with the knowledge, behaviours, and skills that they need to succeed in their role and ensure their school or college is making progress against the Gatsby Benchmarks 	<p>By March 2023:</p> <ul style="list-style-type: none"> • Deliver an additional 200 training places 	£625,000 (in addition to the £2,590,000 already agreed i.e., £3,215,000 in total)
<p><u>2. Provide additional training and resources to support with disadvantage</u></p> <ul style="list-style-type: none"> • Run an enhanced pilot to provide training and development for Independent Special Schools (ISS), 	<p>By March 2023:</p> <p>Independent Special Schools (ISS):</p> <ul style="list-style-type: none"> • 50 sign-ups for face-to-face accredited training places for Independent Special Schools (to be completed in FY 23-24) <p>By March 2023:</p> <p>Independent Training Providers (ITPs):</p>	£493,000

<p>including improved data and evaluation</p> <ul style="list-style-type: none"> • Develop sector specific training content and drive engagement from Independent Training Providers • Develop and deliver content to be hosted on the Resource Directory • Develop and run the EHE programme • Initial evaluation of the Careers Impact Review System 	<ul style="list-style-type: none"> • Develop and implement an online introduction to careers training module for the ITP sector • Develop Compass+ for ITP sector and ISS sector • Addition of an ITP search to the Provider Directory <p>My Skills My Future (MSMF):</p> <ul style="list-style-type: none"> • Design and development of My Skills My Future with resources hosted on the Resource Directory and disseminated through the Inclusion COI to careers Hubs <p>Elective Home Education (EHE) Programme:</p> <ul style="list-style-type: none"> • Development of a specific online module for the EHE programme • Share best practice and innovation through Careers Hub and localised groups as part of the EHE programme • Develop an evaluation of resources from the EHE programme user group (evaluation delivered by September 23) <p>Careers Impact Review System:</p> <ul style="list-style-type: none"> • Carry out the initial evaluation of the Careers Impact Review System - indicative findings to be published August 23 	
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Staffing cost of above work	£105,000
Total Maximum Cost	£1,659,000